

# SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING, KADAYIRUPPU

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting #7

2021-2022



### SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING

Approved by AICTE and affiliated to A.P.J. Abdul Kalam Technological University & Mahatma Gandhi University (Managed by Sree Narayana Gurukulam Charitable Trust Promoted by SNDP Yogam, Kunnathunadu Union)

#### Sree Narayana Gurukulam College of Engineering, Kadayiruppu

No.SNGCE/AD/B-3/FL003

25/05/2022

#### Notice - Internal Quality Assurance Cell (IQAC)

A meeting of Internal Quality Assurance Cell (IQAC) of SNGCE will be conducted on 27/05/2022, 2.30 pm at Seminar Hall (Administrative Block). The meeting will be chaired by Principal.

#### Agenda:

- 1. Review of minutes of previous meeting.
- 2. Internal academic audit
- 3. External academic audit

PRINCIPAL

#### Copy to:

- 1. Dr. Kemthose P Paul, Principal & Chairperson
- 2. Dr. Alby S CA, Coordinator
- 3. IQAC members
- 4. Reception
- 5. File

## JOAC Meeting #24.

Venne : Seminae Hall (A103)

Agenda : Review of Previous meeting Minutes

2 Internal a External academic audit in even semester

1. Dr. Kernthose P. Paul.

2. Dr. Alby S

3. Ms. Jeena Malhea

4. Mr. Rajesh Kumar R.

5. Ms. Saritha Sathyan.

6. Ms. Sama George.

7. Ms. Nimmy M.K

8. Ms. Gisha G.R.

9. Mr. Anu Sugathan

10- Ms. Smitha K.S

11. Ms - Devi Shekher

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Sree Narayana Gurukulam College of Engineering Kadayiruppu, Kolenchery-682 311

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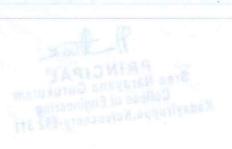
	· MIN	UTES OF IQ	AC MEET	ING	04
Subject: Qu	arterly Meeting	Meeting No:2/2		is can be give	20
Venue: Seminar Hall		Date:27/05/2022		Time :2.30p	m
		Memb	ers Present	ore charling pro	
1. Dr.	Kemthose P Pau		6. Ms Divya	a S- ECE	
			na K S – CA		
2. Dr. Alby S – CA, Coordinator		rdinator	8. Ms Gisha G R - S&H		
3. Ms Saritha Sathyan – EEE			9. Mr Anu Sugathan- NASB		
4. Ms Nimmy M K – CSE			10. Ms Reji P R – MS		
5. Ms Namitha N– CE			11. Ms Devi	11. Ms Devi Sekhar - MS	
		Members	Absent	JYN of or	od -
	ajesh Kumar R-N			1 nt 2000 30	20
	eena George - EC				
700 2020 30	eena Mathew – CE				
	Deepthi V S – S&H enda:	The same of the same	<del>on all holalo</del>	the latest the same	G - 2
	Review of minutes	s of previous meet	ing		
	Internal audit	or previous mee.	THE PUR BOLD		
3.	External audit				
	Subject	10		Action By	Action Date
1 '	The meeting starte	ed with a silent pr	aver. Principal	(Talphilitico)	JOACH
	welcomed all com				
	Principal congrati				
	appointed as exter			, , , , , , , , , , , , , , , , , , ,	
	Review of minutes of previous meeting				
	The minutes of previous meeting was read and approved by all the members of IQAC.				
	approved by an in	e members of IQA	ic.		
3 ]	Internal audit		194.		
	The first academic		6/6/22 &		
	is scheduled to be	IQAC team	7/6/22		
	22. KTU wishes that		30		
	maintain NBA sta		100		
	smoother the au		1 Elmojano		
	modified.				
	Principal convey				
	departments are				
	modifications as		P		
	accreditation in the that all other dep				
	procedure to main		39.1		
					-
	Regarding CO – F				
	doing the mappi	IQAC	Immediate		
_   4	attainment. To make the students more aware of POs, PSOs and COs, IQAC decided to display				





•	POs &PSOs in the class rooms and labs. All the		•
	COs can be given in the internal question paper.	terity biocening	ett) bejro
	Principal suggested that all departments should encourage their students to publish their works done during project as research papers.	BaH nar	Veauer Semi
	IQAC coordinator advised the departments to collect the proof of their students going for higher education, getting placements etc. to substantiate the success data of the programme.	cardinose P i parson lby S = CA, C with a Serbyan many M K =	1. Dr. 1 Chair 2. Dr. 4 3. Mr 8 4. Mr 8
4	External Audit As per the KTU notification the external academic audit of even semester will be carried during 08/06/2022 to 17/06/2022.  IQAC team should ensure the preparedness for the smooth conduct of external audit.	IQAC coordinator	Immediate
5	Dr Alby S concluded the meeting by expressing the gratitude towards all the members for their active participation and support.	ek inion 10 woive	abgA. I
	Sa.	A_Aers	e
Dí	: Alby S Dr. K	emthose P Pa	ul
(IOA	C Coordinator) P	RINCIPAL	-





#### **ACTION TAKEN REPORT**

The following gives a detailed report of the suggestions /decisions as reived in the meeting held on 27/05/2022. and the action taken based on those suggestions /decisions by the institution/ department/committee.

SL. No	OBSERVATIONS/DECISIONS	ACTION TAKEN	DATE
1	External audit	Scheduled as per the direction from university	June 8 <sup>th</sup> to 17 <sup>th</sup> 2022
2	COs in question paper	As per the discussion in the meeting, it is decided to include all CO s in the question paper. New format was circulated	30/5/2022
3	Display POs in class room and labs.	It is decided to proceed.	27/5/2022.

**IQAC** Coordinator

PRINCIPAL