

**SREE NARAYANA GURUKULAM COLLEGE OF
ENGINEERING, KADAYIRUPPU**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

**Minutes of the Meeting #2
2020-2021**

Sree Narayana Gurukulam College of Engineering, Kadayiruppu

No. SNGCE/AD/B-3/FL003/2019-20

08/09/2020

Notice- Internal Quality Assurance Cell (IQAC)

The quarterly meeting of internal Quality Assurance Cell (IQAC) of SNGCE will be conducted on 12/09/2020, 3.00 pm through online.

All members are requested to be present in the meeting.

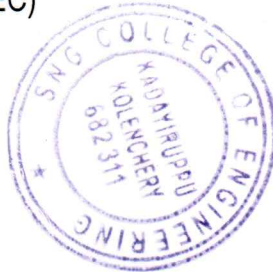


PRINCIPAL

1. Dr. Kemthose P Paul, Principal & Chairperson
2. Dr. Satheesh Babu P.K, HoD – NASB- Coordinator

Faculty Members:-

1. Ms. Reji P.R., Asst. Prof. (MS)
2. Ms. Saritha Sathyan, Assoc. Prof. (EE)
3. Ms. Nimmi M.K., Asst. Prof. (CSE)
4. Ms. Deepthy V.S, Asst. Prof. (S&H)
5. Ms. Smitha K.S., Asst. Prof. (CA)
6. Ms. Jeena Mathew, Asst. Prof. (CE)
7. Mr. Sibin B, Asst. Prof. (ME)
8. Ms. Renju S. Kartha, Asst. Prof. (EC)
9. Mr. Lijo Joseph, Asst. Prof. (SB)
10. Ms. Gisha G.R, Asst. Prof. (S&H)



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

IQAC Meeting

Date :12/09/2020

Time 3.00pm

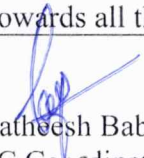
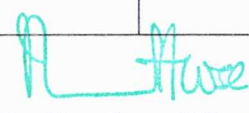
Members Present:

1. Dr. Satheesh Babu -NASB, IQAC Coordinator- Sd/-
2. Ms Saritha Sathyan – EEE- Sd/-
3. Ms. Deepthi V S– SH- Sd/-
4. Ms. Jeena Mathew- CE- Sd/-
5. Prof Jayasree S –HoD, ME- Sd/-
6. Ms Gisha G R - S&H- Sd/-
7. Ms Reji P R – MS- Sd/-
8. Ms Smitha K S – CA- Sd/-



R. Alex

PRINCIPAL
Sree Narayana Gurukulam
College of Engineering
Kadayiruppu, Kolenchery-682 311

	<ul style="list-style-type: none"> • Departments can arrange programs in online mode like webinars. • Committee analyzed feedback from students and other stakeholders. Main concerns from students side are: <ul style="list-style-type: none"> ○ Syllabus revision does not include more relevant industry- oriented topics. ○ Limited number of core placements. ○ Curriculum is not updated to the current industrial standard. 	HoDs	Immediate
3	Dr Satheesh Babu concluded the meeting by expressing the gratitude towards all the members .		
 Dr. Satheesh Babu (IQAC Coordinator)		 Dr. Kemthose P Paul PRINCIPAL	



E - Audit Schedule

Audit No	Period of Audit	Last Date for Submission of Report	Last Date for response of the Principal
1	27/10/20 to 04/11/20	10/11/20	13/11/20
2	28/12/20 to 31/12/20	08/01/21	14/01/21

ACTION TAKEN REPORT

Based on meeting held on 12/09/2020

- All faculty members were directed to prepare activity report and upload documents in google class room for the courses they handle.
- HoDs were entrusted to ensure that verify the documents uploaded by each faculty.
- IQAC coordinators were entrusted to make ready the documents for the e - audit.
- Based on feedback analysis, following actions were taken:
 - Industry oriented add on courses were given.
 - More number of off campus and on campus placement opportunities and trainings were given for junior batches.
 - The faculty undergoes regular training programs to upgrade their teaching skills and techniques, which helps them to deliver a better learning experience to students. The college also ensures that the curriculum is updated regularly to align with industry standards and provide the latest knowledge to students.


IQAC Coordinator




PRINCIPAL