

SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING, KADAYIRUPPU

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting #2 2020-2021



SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING

Approved by AICTE and affiliated to A. P. J. Abdul Kalam Technological University & Mahatma Gandhi University (Managed by Sree Narayana Gurukulam Charitable Trust Promoted by SNDP Yogam, Kunnathunadu Union)

Sree Narayana Gurukulam College of Engineering, Kadayiruppu

No. SNGCE/AD/B-3/FL003/2019-20

08/09/2020

Notice- Internal Quality Assurance Cell (IQAC)

The quarterly meeting of internal Quality Assurance Cell (IQAC) of SNGCE will be conducted on 12/09/2020,3.00 pm through online.

All members are requested to be present in the meeting.

PRINCIPAL

1. Dr. Kemthose P Paul, Principal & Chairperson

2. Dr. Satheesh Babu P.K, HoD – NASB- Coordinator Faculty Members:-

- 1. Ms. Reji P.R., Asst. Prof. (MS)
- 2. Ms. Saritha Sathyan, Assoc. Prof. (EE)
- 3. Ms. Nimmi M.K., Asst. Prof. (CSE)
- 4. Ms. Deepthy V.S, Asst. Prof. (S&H)
- 5. Ms. Smitha K.S., Asst. Prof. (CA)
- 6. Ms. Jeena Mathew, Asst. Prof. (CE)
- 7. Mr. Sibin B, Asst. Prof. (ME)
- 8. Ms. Renju S. Kartha, Asst. Prof. (EC)
- 9. Mr. Lijo Joseph, Asst. Prof. (SB)
- 10. Ms. Gisha G.R, Asst. Prof. (S&H)



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

IQAC Meeting

Date :12/09/2020

Time 3.00pm

Members Present:

- 1. Dr. Satheesh Babu -NASB, IQAC Coordinator- Sd/-
- 2. Ms Saritha Sathyan EEE- Sd/-
- 3. Ms. Deepthi V S-SH-Sd/-
- 4. Ms. Jeena Mathew- CE- Sd/-
- 5. Prof Jayasree S -HoD, ME- Sd/-
- 6. Ms Gisha G R S&H- Sd/-
- 7. Ms Reji P R MS- Sd/-
- 8. Ms Smitha K S CA- Sd/-



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PRINCIPAL Sree Narayana Gurukulam College of Engineering Kadayiruppu,Kolenchery-682 311

Subject: Quarterly Meeting		Meeting No:2/2020		Mode : Online		
Platform : Google Date: 12 Meet		Date:12/09/2	020	Time :3.00pm		
		L	Member	s Present		
 Dr. Satheesh Babu -NASB, IQAC Coordinator Ms Saritha Sathyan – EEE Ms. Deepthi V S - SH 			 Ms. Jeena Mathew- CE Prof Jayasree S –HoD, ME Ms Gisha G R - S&H Ms Reji P R – MS Ms Smitha K S - CA 			
			Members A	bsent		
1	genda: . E – Audit . Feedback	And the second second second second second second second second second		Action Dec	A stime Det	
1	prayer. D Coordinator	ng started wit r. Satheesh	Babu ,	Action By	Action Date	
2	online ma to conduc also in or • KTU ann e- audit. • 1st e -aud 21 is sche from 27/2 • All depar hereby di the docur uploaded created b • Faculty h activity r	liscussed: e all are taking classes in e mode, KTU has decided aduct the academic audit n online mode. announced the schedule for		Dept.coordinator	s Immediate	
P	• HoD s ha	lass, attendance ave to verify the ts in online mo	ese	HoDs	Immediate	

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Sree Narayana Gurukutam College of Engineering Yadayiruppu,Kolenchery-coa

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	• Departments can arrange					
	programs in online mode like webinars.					
	• Committee analyzed feedback	U.D.		T 1.		
	from students and other	HoDs		Immediate		
	stakeholders.					
	Main concerns from students					
	side are:					
	 Syllabus revision does not 					
	include more relevant					
	industry- oriented topics.					
	• Limited number of core					
	placements.					
	• Curriculum is not updated					
7	• to the current industrial					
	standard.					
3	Dr Satheesh Babu concluded the					
	meeting by expressing the gratitude					
	towards all the members .		0	M		
			H	Have		
	CE OF	NG				
Dr. Satheesh Babu		15/1100	Dr. Kemtho			
(10	QAC Coordinator)	test will	PRINCI	PAL		
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E - Audit Schedule

Audit No	Period of Audit	Last Date for Submission of Report	Last Date for response of the Principal
1	27/10/20 to	10/11/20	13/11/20
2	04/11/20 28/12/20 to 31/12/20	08/01/21	14/01/21

ACTION TAKEN REPORT

Based on meeting held on 12/09/2020

- All faculty members were directed to prepare activity report and upload documents in google class room for the courses they handle.
- HoDs were entrusted to ensure that verify the documents uploaded by each faculty.
- IQAC coordinators were entrusted to make ready the documents for the e audit.
- Based on feedback analysis, following actions were taken:
 - Industry oriented add on courses were given.
 - More number of off campus and on campus placementopportunities and trainings were given for junior batches.
 - The faculty undergoes regular training programs toupgrade their teaching skills and techniques, whichhelps them to deliver a better learning experience tostudents. The college also ensures that the curriculumis updated regularly to align with industry standardsand provide the latest knowledge to students.

IQAC Coordinator



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