

Sree Narayana Gurukulam College of Engineering, Kadayiruppu

No. SNGCE/AD/B-3/FL003/22-23

26/09/2022

CIRCULAR

The Students Grievance Redressal Cell of our institution is re – constituted w.e.f 26/09/2022.

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairperson
2. Dr. Preetha Varghese, HoD. S&H - Coordinator
3. Special Invitee:- Mr. Suresh T.K., Manager, SNGCE
4. Dr. Reshmila S., HoD (EE), Member
5. Dr. Milna Susan Joseph, (HoD MS), Member
6. Dr. S. Usha, (HoD CE) Member
7. Dr. Sandhya R., (HoD CA), Member
8. Mr. Deepak P., HoD, ECE, Member
9. Mr. Avarachan M.P., Asst. Professor, Physical Education, Member



PRINCIPAL

2



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

No. SNGCE/AD/B-3/FL003/21-22

24/09/2021

CIRCULAR

The Students Grievance Redressal Cell of our institution are re – constituted w.e.f 24/09/2021.

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairperson
2. Dr. Reshmila S., HoD (EE) Coordinator
3. Dr. Preetha Varghese, Assoc. Prof. S&H, Member
4. Dr. Milna Susan Joseph, (HoD MS), Member
5. Dr. S. Usha, (HoD CE) Member
6. Dr. Sandhya R., (HoD CA), Member
7. Prof S, Jayasree, Professor ME, Member
8. Mr. Deepak P., HoD, ECE, Member


PRINCIPAL

6



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL041

03/10/2020

CIRCULAR

The students Grievance Redressal cell of our institution is re – constituted for the academic year 2020-21 with the following members. (Email: principal@sngce.ac.in)

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairman (Email: kemthose@gmail.com)
2. Prof. (Dr.) Jubel Mathew, (HoD MS), Member (Email: jubelmathew@rediffmail.com)
3. Prof. S. Usha, (HoD CE) Member - (Email: ushaushus11@rediffmail.com)
4. Ms. Sandhya R., (HoD CA) Member - (Email: sandhyakishore32@gmail.com)
5. Prof. Reshmila S., HoD (EE) Coordinator - (Email: reshmilas@yahoo.com)
6. Prof S, Jayasree, Professor ME, Member - (Email: sjayasreehari@gmail.com)
7. Dr. Preetha Varghese, Assoc. Prof. S&H, Member (E-mail- preethavarghese2012@gmail.com)

Special Invitees:- Executive Director



PRINCIPAL

2



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL041/2019-20

25/09/2019

CIRCULAR

The students Grievance Redressal cell of our institution is re – constituted for the academic year 2019-20 with the following members. (Email: principal@sngce.ac.in)

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairman (Email: kemthose@gmail.com)
2. Prof. (Dr.) Jubel Mathew, (HoD MS), Member (Email: jubelmathew@rediffmail.com)
3. Prof. S. Usha, (HoD CE) Member - (Email: ushaushus11@rediffmail.com)
4. Ms. Sandhya R., (HoD CA) Member - (Email: sandhyakishore32@gmail.com)
5. Prof. Reshmila S., HoD (EE) Coordinator - (Email: reshmilas@yahoo.com)
6. Prof S, Jayasree, Professor ME, Member - (Email: sjayasreehari@gmail.com)
7. Dr. Preetha Varghese, Assoc. Prof. S&H, Member (E-mail- preethavarghese2012@gmail.com)
8. Special Invitee:- Executive Director


PRINCIPAL
R



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL041

01/08/2018

CIRCULAR

The Grievance Redressal cell for students of our institution is re – constituted w.e.f 01/08/2018. (Email: principal@sngce.ac.in)

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairman (Email: kemthose@gmail.com)
2. Prof. (Dr.) C.K. Madhusoodhanan, (HoD MS), Member (Email: ckmadhu2000@gmail.com)
3. Prof. S. Usha, (HoD CE) Member - (Email: ushaushus11@rediffmail.com)
4. Ms. Sandhya R., (HoD CA) Member - (Email: sandhyakishore32@gmail.com)
5. Ms. Reshmila S., (HoD EE) Coordinator - (Email: reshmilas@yahoo.com)
6. Prof S, Jayasree, Professor ME, Member - (Email: sjayasreehari@gmail.com)
7. Ms. Jeena Madhavan, Counselor cum Asst. Prof., Member - (Email: jeenaharisri@gmail.com)
8. Mr. Elraj Mangalath, coordinator NSS, Member - (Email: elrajm@gmail.com)
9. Special Invitees 1. Executive Director
2. Director


PRINCIPAL



To
Principal
SNACE

Subject: Assignment given - Not sufficient time allowed

Sir, I am representing class M6, This is for your kind notice that the subject POM taken by Miss. Amritha that she has given assignment, but not allow sufficient time to complete and submit. So we request you to look the above matter and take actions.

Forwarded to Principal
~~Amritha~~

To go

Conduct enquiry
H. H. S.



PRINCIPAL
Sree Narayana Gurukulam
College of Engineering
Kadayiruppu, Kolenchery-682 311

Thanking you,

Yours
faithfully
Nikitha menon

~~Nikitha~~
11/2/19

Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL008/2018-19

02/02/2019

NOTICE

A meeting of the Students Grievance Redressal Cell is scheduled to be conducted on 04/02/2019 at 10.00 AM in the Seminar Hall in the Admin Block (A103).

Agenda : Submission of Assignments

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairman (Email: kemthose@gmail.com)
2. Prof. (Dr.) C.K. Madhusoodhanan, (HoD MS), Member (Email: ckmadhu2000@gmail.com)
3. Prof. S. Usha, (HoD CE) Member - (Email: ushaushus11@rediffmail.com)
4. Ms. Sandhya R., (HoD CA) Member - (Email: sandhyakishore32@gmail.com)
5. Ms. Reshmila S., (HoD EE) Coordinator - (Email: reshmilas@yahoo.com)
6. Prof S. Jayasree, Professor ME, Member - (Email: sjayasreehari@gmail.com)
7. Ms. Jeena Madhavan, Counselor cum Asst. Prof., Member - (Email: jeenaharisri@gmail.com)
8. Mr. Elraj Mangalath, coordinator NSS, Member - (Email: elrajm@gmail.com)
9. Special Invitees 1. Executive Director
2. Director
10. Ms. Sruthi Santhosh, S2 (CE) Student representative



PRINCIPAL

Copy to :-



**Minutes of the Meeting of students Grievance Redressal Cell held on 04/02/2019
at 10.00 AM in the Seminar Hall in the Admin Block (A103).**

A complaint has been reported to the Principal by Ms. Nikitha Menon, 6th semester Naval Architecture and Ship Building Engineering Student regarding the assignments given by Ms. Amritha Krishnan, Assistant Professor, (S&H dept) (Subject Principles of Management).

The students Grievance Redressal Cell committee met on 04/02/2019 at 10.00 AM in the Seminar Hall in the Admin Block (A103).

Suggestion Taken (Resolution)

The cell reviewed the complaint and resolved by advising the faculty member to take necessary remedial action in this regard and authorized The Head of the Department to ensure about the status of the complaint..

Action Taken

Ms. Amrutha Krishnan agreed before the Cell that she will take necessary step in this regard.



PRINCIPAL



To

Principal
SNLCE

Sub: Request for providing notes

Sir,

I am representing class R₈ and Semester 8 students requesting to give the notes in the subject of sustainable process taken by Anitha Krishna. So we request to you, to take action for the above matter.

Thanking You

Yours Truly

Reshmi Babu

6-5-2019

~~Reshmi Babu~~

Forwarded to Principal

Shobha

To GC

Pl: conduct an enquiry & report

H. Alwar

Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL008/2018-19

07/05/2019

NOTICE

A meeting of the Students Grievance Redressal Cell is scheduled to be conducted on 08/05/2019 at 3.00pm in the Board Room.

Agenda : Not providing the class notes in time

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairman (Email: kemthose@gmail.com)
2. Prof. (Dr.) C.K. Madhusoodhanan, (HoD MS), Member (Email: ckmadhu2000@gmail.com)
3. Prof. S. Usha, (HoD CE) Member - (Email: ushaushus11@rediffmail.com)
4. Ms. Sandhya R., (HoD CA) Member - (Email: sandhyakishore32@gmail.com)
5. Ms. Reshmila S., (HoD EE) Coordinator - (Email: reshmilas@yahoo.com)
6. S. Jayasree, Professor ME, Member - (Email: sjayasreehari@gmail.com)
7. Ms. Jeena Madhavan, Counselor cum Asst. Prof., Member - (Email: jeenaharisri@gmail.com)
8. Mr. Elraj Mangalath, coordinator NSS, Member - (Email: elrajm@gmail.com)
9. Special Invitees
1. Executive Director
2. Director
10. Ms. Sruthi Santhosh, S2 (CE) Student representative



PRINCIPAL



Copy to :-

1. Reception – To circulate among above all members
2. File

**Minutes of the Meeting of students Grievance Redressal Cell held on 08/05/2019
at 3.00pm in the Board Room**

A complaint has been reported to the Principal by Ms. Reshmi Babu, 8th semester Computer Science and Engineering Student regarding not providing the class notes to the students in time by Ms. Athira Krishna, Assistant Professor, CSE Department.

The students Grievance Redressal Cell committee met on 08/05/2019 at 3.00pm in the Board Room

Suggestion Taken (Resolution)

The cell reviewed the complaint and resolved by advising the faculty member to take necessary remedial action in this regard and authorized the Head of the Department to ensure about the status of the complaint.

Action Taken

Ms. Athira Krishna agreed to the HoD that she will give notes to the students CSE Department and apologized for her discrepancy in this regard.



PRINCIPAL



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-3/FL052/2019-20

20/11/2019

CIRCULAR

In order to ensure proper attention to grievances, if any, from students/faculty/stake holders in our institution, "Grievance Redressal Cell" is established and is functioning at SNGCE. The details of the cell and online grievance redressal mechanisms are shown below:-

Chairman : Prof. (Dr.) Kemthose P Paul, Principal (Email: kemthose@gmail.com), Mob: 9446742522
Member Coordinator : Ms. Reshmila S., (HoD EE), (Email: reshmitas@yahoo.com), Mob: 9447231897

Members:

1. Prof. K.R. Rajan, (HoD ME) Member - (Email: rajan.kunnath@gmail.com), Mob: 9847496446
2. Prof. S. Usha, (HoD CE) Member - (Email: ushaushus11@rediffmail.com), Mob: 9447819058
3. Ms. Sandhya R., (HoD CA) Member - (Email: sandhyakishore32@gmail.com), Mob: 9288026976
4. Prof S. Jayasree, Professor ME, Member - (Email: sjayasreehari@gmail.com), Mob: 9496246106
5. Ms. Jeena Madhavan, Counselor cum Asst. Prof., Member - (Email: jeenaharisri@gmail.com), Mob: 9745742512
6. Mr. Elraj Mangalath, coordinator NSS, Member - (Email: elrajm@gmail.com), Mob: 9495232393
7. Sruthi Santhosh, 2nd semester CE, Student representative
8. Special Invitees
 1. Executive Director
 2. Director

Portal : www.sngce.ac.in

E-mail: principal@sngce.ac.in

A. Stose

PRINCIPAL

Copy to: -

1. Notice Board
2. All HODs for circulation among staff in their Depts.
3. The above members
4. Executive Director
5. Director
6. Reception
7. File



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-3/FL052/2020-21

10/03/2020

In order to ensure proper attention to grievances, if any, from students/faculty/stake holders in our institution, Students Grievance Redressal Cell of our institution is re-constituted with the following members for the academic year 2020-21

Grievance Redressal cell and Appeal Committee (Email: principal@sngce.ac.in)

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairman (Email: kemthose@gmail.com)
2. Ms. Milna Susan Joseph, (HoD MS), Member (Email: varghesemilna@gmail.com)
3. Prof. S. Usha, (HoD CE) Member - (Email: ushaushus11@rediffmail.com)
4. Ms. Sandhya R., (HoD CA) Member - (Email: sandhyakishore32@gmail.com)
5. Prof. Reshmila S., HoD (EE) Coordinator - (Email: reshmilas@yahoo.com)
6. Prof S, Jayasree, Professor ME, Member - (Email: sjayasreehari@gmail.com)
7. Dr. Preetha Varghese, Prof. S&H, Member (E-mail- preethavarghese2012@gmail.com)
8. Ms. Susmitha P. Sudheesh, ECE, Student representative
9. Special Invitee:- Executive Director



PRINCIPAL

Copy to: -

1. Notice Board
2. All HODs for circulation among staff in their Depts.
3. The above members
4. Executive Director
5. Reception
6. File



From,

Aswathy Prakasham.

MBA Sem. I

To,

The Principal
SNGCE, Kolenchery Kadayiruppu.

Subject: Letter stating a Complaint

Respected Sir,

We are the students of MBA, Semester-1, complaining an issue faced by us. Our Accounting for Manager Maam, Ms Sangamitra, is teaching concurrently. She is rushing through the concepts or No effort in making for the students to understand the concepts. She does not clarify doubts. So, we humbly requesting you to provide with a solution regarding the same.

Thank You.

GC

Pt. conduct an enquiry
and report with in 15 days

K. S. S.

PRINCIPAL
Sree Narayana Gurukulam
College of Engineering
Kadayiruppu, Kolenchery-682 311



Yours faithfully,
Aswathy Prakasham.

Aswathy Prakasham
21.09.21

Forwarded to Principal

[Signature]

Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL008/2021-22

22/09/2021

NOTICE

A meeting of the Students Grievance Redressal Cell is scheduled to be conducted on 24/09/2021 at 3.00 pm in the Board Room.

Agenda : Mode of teaching Ms. Sangama P.S., Faculty (MS)

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairperson
2. Dr. Reshmila S., HoD (EE) Coordinator
3. Dr. Preetha Varghese, Asst. Prof. S&H, Member
4. Dr. Milna Susan Joseph, (HoD MS), Member
5. Dr. S. Usha, (HoD CE) Member
6. Dr. Sandhya R., (HoD CA), Member
7. Prof S, Jayasree, Professor ME, Member
8. Mr. Deepak P., HoD, ECE, Member
9. Mr. Justin Jacob, S5 (CSE), Student Representative



PRINCIPAL

Copy to :-

1. Reception – To circulate among above all members
2. File



**Minutes of the Meeting of students Grievance Redressal Cell held on 24/092021
at 3.00 pm in the Board Room.**

A complaint has been reported to the Principal by Ms. Aswathy Prakashan, 1st semester MBA student regarding the mode of teaching of Ms. Sangama P.S., Assistant Professor, MBA Department (Subject : Accounting for managers)

The students Grievance Redressal Cell committee met 24/092021 at 3.00 pm in the Board Room.

Suggestion Taken (Resolution)

The cell reviewed the complaint and resolved by advising the faculty member to take necessary remedial action in this regard and authorized The Head of the Department to ensure about the status of the complaint.

Action Taken

Dr. Milna Susan Joseph Head, Department of Management studies asked Ms. Sangama P.S. to take the portions once again to the students and Ms. Sangama P.S., agreed before the HoD that she will take necessary steps in this regard.



PRINCIPAL



To
Principal
SNGCE

sub: lagging of portions - NS, ship dynamics
Teacher: Sureshwaran

Sir,

I am representing NMSB, NS batch. Our portions are lagging in the subject ship dynamics handled by Sureshwaran sir. So we request you to take necessary steps regarding the subject.

Thanking you

Yours faithfully

Shimano Upendran
NS, NMSB

Shimano
11/10/21

Forwarded to Principal

Shimano

GC

Pl: conduct an enquiry and report
H. Hase



PRINCIPAL
Sree Narayana Gurukulam
College of Engineering
Kadayiruppu, Kolenchery-682 311

Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL008/2021-22

12.10.2021

NOTICE

A meeting of the Students Grievance Redressal Cell is scheduled to be conducted on 15.10.2021 at 10.00 AM in the Seminar Hall in the Admin Block (A103).

Agenda : Complaint about the teaching of HoD (NASB)

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairperson
2. Dr. Reshmila S., HoD (EE) Coordinator
3. Dr. Preetha Varghese, Asst. Prof. S&H, Member
4. Dr. Milna Susan Joseph, (HoD MS), Member
5. Dr. S. Usha, (HoD CE) Member
6. Dr. Sandhya R., (HoD CA), Member
7. Prof S, Jayasree, Professor ME, Member
8. Mr. Deepak P., HoD, ECE, Member
9. Mr. Justin Jacob, S5 (CSE), Student Representative



PRINCIPAL

Copy to :-

1. Reception – To circulate among above all members
2. File



**Minutes of the Meeting of students Grievance Redressal Cell held on 15/10/2021
in the Board room.**

A complaint has been reported to the Principal by Mr. Shimano Upendran, 5th semester Naval Architecture and Ship Building Engineering student regarding the non completion of portions by Dr. S. Surendran, Head, NASB department (Subject Ship Dynamics).

The students Grievance Redressal Cell committee met on 15.10.2021 at 10.00 AM in the Seminar Hall in the Admin Block (A103).

Suggestion Taken (Resolution)

The cell discussed about the complaint raised by the student in detail. After a detailed discussion the Head of the Department was advised to take necessary measures or otherwise depute another faculty member for this subject.

Action Taken

Principal agreed to follow up on this matter.



PRINCIPAL



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-3/FL052/10

24/11/2021

In order to ensure proper attention to grievances, if any, from students/faculty/stake holders in our institution, Students Grievance Redressal Cell of our institution is re-constituted with the following members for the academic year 2021-22

Grievance Redressal cell and Appeal Committee (Email: principal@sngce.ac.in)

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairman (Email: kemthose@gmail.com)
2. Ms. Milna Susan Joseph, (HoD MS), Member (Email: varghesemilna@gmail.com)
3. Prof. S. Usha, (HoD CE) Member - (Email: ushaushus11@rediffmail.com)
4. Ms. Sandhya R., (HoD CA) Member - (Email: sandhyakishore32@gmail.com)
5. Prof. Reshmila S., HoD (EE) Coordinator - (Email: reshmilas@yahoo.com)
6. Prof S, Jayasree, Professor ME, Member - (Email: sjayasreehari@gmail.com)
7. Dr. Preetha Varghese, Prof. S&H, Member (E-mail- preethavarghese2012@gmail.com)
8. Mr. Justin Jacob (CSE), Student representative
9. Special Invitee:- Executive Director



PRINCIPAL

Copy to: -

1. Notice Board
2. All HODs for circulation among staff in their Depts.
3. The above members
4. Executive Director
5. Reception
6. File



From,
Bhavana Babu
SNGCE, E.L₂

Date :-

To,
Principal, SNGCE
Kadayiruppu,
689 311.

Sub:- Complaint letter regarding Assignments.

Respected Sir,

We the students of SNGCE, E₂L₂ department would like to put forward an issue being faced by us. The no. of questions given to us in our assignment are so much that we are not able to study other subjects except for Engg. Chemistry.

The assigned teacher for the above mentioned subject is Sheeba philip. We hope that this problem will be resolved as soon as possible. Thankyou for considering.

GC

Enquiry report is submitted within a week.
A. Anwar

Yours faithfully
Bhavana Babu
18/1/22



PRINCIPAL
Sree Narayana College of Engineering
Kadayiruppu, Kolenchery-682
Forwarded to Principal
[Signature]

Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL008/2021-22

20-01-2022

NOTICE

A meeting of the Students Grievance Redressal Cell is scheduled to be conducted on 25-01-2022 at 2.00 pm in the Board Room.

Agenda : Submission of Assignments

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairperson
2. Dr. Reshmila S., HoD (EE) Coordinator
3. Dr. Preetha Varghese, Asst. Prof. S&H, Member
4. Dr. Milna Susan Joseph, (HoD MS), Member
5. Dr. S. Usha, (HoD CE) Member
6. Dr. Sandhya R., (HoD CA), Member
7. Prof S, Jayasree, Professor ME, Member
8. Mr. Deepak P., HoD, ECE, Member
9. Ms. Keerthana Vinod (S7 CE), Student representative



PRINCIPAL

Copy to :-

1. Reception – To circulate among above all members
2. File



**Minutes of the Meeting of students Grievance Redressal Cell held on 25.01.2022
in the Board room.**

A complaint has been reported to the Principal by Ms. Bhavana Babu, 2nd semester Electrical & Electronics Engg. Student regarding the assignments given by Ms. Sheeba Philip, Assistant Professor (Subject Engineering Chemistry).

The students Grievance Redressal Cell committee met on 25.01.2022 Board Room at 2.00 pm .

Suggestion Taken (Resolution)

The cell reviewed the complaint and resolved by advising the faculty member to take necessary remedial action in this regard and authorized The Head of the Department to ensure about the status of the complaint.

Action Taken

Ms. Sheeba Philip agreed before the Cell that she will take necessary step in this regard.



PRINCIPAL



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL008/2021-22

24/03/2022

NOTICE

A meeting of the Students Grievance Redressal Cell is scheduled to be conducted on 25/03/2022 at 3.00 pm in the Board Room.

Agenda : Mode of teaching of Mr. Vinoj Mathew, Asst. Prof. (ME)

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairperson
2. Dr. Reshmila S., HoD (EE) Coordinator
3. Dr. Preetha Varghese, Asst. Prof. S&H, Member
4. Dr. Milna Susan Joseph, (HoD MS), Member
5. Dr. S. Usha, (HoD CE) Member
6. Dr. Sandhya R., (HoD CA), Member
7. Prof S, Jayasree, Professor ME, Member
8. Mr. Deepak P., HoD, ECE, Member
10. Ms. Keerthana Vinod (S7 CE), Student representative



PRINCIPAL

Copy to :-

1. Reception – To circulate among above all members
2. File

**Minutes of the Meeting of students Grievance Redressal Cell held on 25/03/2022
at 3.00 pm in the Board Room**

A complaint has been reported to the Principal by Mr. Abhay Krishna K.K, 7th semester ME student regarding the mode of teaching of Mr. Vinoj Assistant Professor, ME Department (Subject : Compressible Fluid Flow)

The students Grievance Redressal Cell committee met on 25/03/2022 at 3.00 pm in the Board Room.

Suggestion Taken (Resolution)

The cell reviewed the complaint and resolved by advising the faculty member to take necessary remedial action in this regard and authorized The Head of the Department to ensure about the status of the complaint.

Action Taken

Principal authorized Ms. Jayasree S., (Head, Mechanical Engineering Department) to monitor the classes of Mr. Vinoj Mathew and advise him accordingly.



PRINCIPAL



Abhday Krishna KK

M7, 2021-22 batch

SNGCE, Kadayiripp

Kolanchery

To,

Principal

SNGCE, Kadayiripp

Kolanchery

Subject: Letter stating a complaint

Respected Sir,

I am Abhday Krishna, student of in M7 complaining an issue about our faculty Vinoj Mathew, who is teaching us compressible fluid flow. He is taking class fastly. We are not able to understand the concept. He is not clarifying our doubts. So I kindly request you to provide a solution regarding the problem.

Thank You

Yours faithfully

To GC

Expected an enginry
Report with in a week

~~Abhday~~

KPP

Dak - 23-03-2022

A. Hore

PRINCIPAL

Sree Narayana Gurukulam

College of Engineering

Kadayiruppu, Kolanchery-682 311



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

No. SNGCE/AD/B-3/FL003/22-23

26/09/2022

CIRCULAR

The Students Grievance Redressal Cell of our institution is re – constituted w.e.f 26/09/2022.

1. Prof. (Dr.) Kemthose P Paul, Principal – Chairperson
2. Dr. Preetha Varghese, HoD. S&H - Coordinator
3. Special Invitee:- Mr. Suresh T.K., Manager, SNGCE
4. Dr. Reshmila S., HoD (EE), Member
5. Dr. Milna Susan Joseph, (HoD MS), Member
6. Dr. S. Usha, (HoD CE) Member
7. Dr. Sandhya R., (HoD CA), Member
8. Mr. Deepak P., HoD, ECE, Member
9. Mr. Avarachan M.P., Asst. Professor, Physical Education, Member



PRINCIPAL



From

Muhammad Shahid UA

NASB Ist SEM

SNGICE, Kolenchery, Kadayiruppu (Po)

To

The principal

SNGICE, Kolenchery, Kadayiruppu (Po)

Subject: letter stating a complaint

Respected Sir,

We the students of NASB (N1) would like to put forward an issue faced by all of us. The professor of Engineering chemistry who is teaching us currently Mrs Dr Divya S Nair is keeping us engaged with load of homework. We are not able to maintain our focus on other academic subjects. We humbly requesting you to provide with a solution regarding the same.

Thank You
Forwarded to Principal
~~Puthu Varghese~~
CIRIC Coordinator

GP

Report the details
within a week.

KAP

Your faithfully
Muhammad Shahid UA


21-11-22

PRINCIPAL
Sree Narayana Gurukulam
College of Engineering
Kadayiruppu, Kolenchery-682 311



Sree Narayana Gurukulam College of Engineering, Kadayiruppu

SNGCE/AD/B-1/FL008/2022-23

22/11/2022

NOTICE

A meeting of the Students Grievance Redressal Cell is scheduled to be conducted on 24/11/2022 at 11.00 am in the Board Room.

Agenda : Over load home work (assignments, tutorials, etc.)

1. Prof. (Dr.) Kernthose P Paul, Principal – Chairperson
2. Dr. Preetha Varghese, HoD. S&H - Coordinator
3. Special Invitee:- Mr. Suresh T.K., Manager, SNGCE
4. Dr. Reshmila S., HoD (EE), Member
5. Dr. Milna Susan Joseph, (HoD MS), Member
6. Dr. S. Usha, (HoD CE) Member
7. Dr. Sandhya R., (HoD CA), Member
8. Mr. Deepak P., HoD, ECE, Member
9. Mr. Avarachan M.P., Asst. Professor, Physical Education, Member
10. Ms. Keerthana Vinod (S5 CE), Student representative


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Copy to :-

1. Reception – To circulate among above all members
2. File

**Minutes of the Meeting of students Grievance Redressal Cell held on 24/11/2022
at 11.00 am in the Board Room**

A complaint has been reported to the Principal by Mr. Muhammed Shahid U A., 1st semester Naval Architecture and Ship Building Engineering student regarding the over load works (assignments, home works, tutorials etc) given by Dr. Divya S Nair, Assistant Professor, (Chemistry) S&H Department.

The students Grievance Redressal Cell committee met on 24/11/2022 at 11.00 am in the Board Room

Suggestion Taken (Resolution)

The cell reviewed the complaint and resolved by advising the faculty member to take necessary remedial action in this regard and authorized the Head of the Department to ensure about the status of the complaint.

Action Taken

The Students Grievance Redressal Cell recommended Dr. Preetha Varghese (HOD, S&H) to take necessary steps in this regard



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26/5/2023

From

Adhithya Krishna MM
NS, NASB
SNUCE

To

Ureivance Redressal Committee

Respected Madam

I performed well at the
University Exam of Renewable Energy
System of Jan 2023. The result was
failure.

Kindly advise me on this matter
I am sure of passing this exam, I
want to ascertain the result of the
exam.

Sincerely

Adhithya

Adhithya Krishna MM

Action Taken

The student has been advised to follow the
University procedure - to apply online.

Pruthi Varsha
26/5/2023
Officer in charge of CRAC

Pl: proceed

P. H. Rao
26.05.23



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College of Engineering
Kadayiruppu, Kolenchery-682311

SNGCE

Report:

25 May 2023

Subject: Student Grievance on conduct of University examination.

Name of student: Adhitya Krishna M.M., NASB, Semester 8.

The student failed the course '*Renewable Energy System*' at the end semester university examination. He preferred a grievance to Grievance Redressal Committee. He was advised to get in touch with the University. He made an online application to the University, through its portal, for revaluation. The result of revaluation was failure. The Grievance Redressal Committee directed him to the University regulation in this respect. He availed himself of the provision for review of his answer-script. The application was made online in the University portal. With payment of requisite fee he received an electronic copy of his answer script.

The course teacher reviewed the answer-script. In her assessment the student got sufficient marks to pass the examination. The teacher's review and assessment were mailed to the University. The application in this respect was made online in the University portal.

This report records the action of this College where a student had a grievance on the conduct of University examination. As the relief of the student's grievance lay outside the purview of College Grievance Redressal Committee, the student was guided to take advantage of the provision of the University on grievance redress. The student availed himself of it and the result of the review is awaited.

Signature

Officer-in-charge of College Grievance Redressal Committee

H. H. H.
26.06.23



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Form: RW-1.1

Application for Review (UG)

Name of Student: ADHITHYA KRISHNA MM

Register Number: SNM19NS001

Name of Institute: SNUCE

Programme: B-Tech

Branch: NAVAL ARCHITECTURE AND SHIPBUILDING

Mobile No: 8921966019

Email ID: adhithykrishna18mm@gmail.com.

Name of Exam (as in portal): B Tech S7 (R) Exam Dec 2022

Course code: EET435 Course Name: RENEWABLE ENERGY SYSTEMS

Date of publication of Revaluation result: 23/5/2023

Alpha numeric code of the Answer book: BR-NS-2D25

Account details of student:

Account No. 1760100000826

IFSC: FDRL0001726

Name of bank: Federal Bank.

Branch: Chennai

Declaration

I am aware that In case of no grade change after the review, I will not be eligible for refund of the fee paid and also that there will not be option for a valuation / re-evaluation after review.

Adhithya Krishna MM

Signature and Name of Student:

Date: 26/5/2023



P. Anase
26.06.23

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College of Engineering
Kadayiruppu, Kolenchery-682311



APJ Abdul Kalam Technological University

PAYMENT TRANSACTION RECEIPT

Reference Id: MP_KTU870335

Date: 18/04/2023

Received with thanks from ADHITHYA KRISHNA M M (SNG19NS001) an
amount of INR 525.00 for Answer Script Copy Registration
Fee (Answer Sheet Copy Registration B.Tech S7 (R) Exam Dec 2022 (2019 Scheme))

APJ Abdul Kalam Technological University

A. J. J. J.
26.06.23

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Recommendation by Faculty member

I hereby certify that I have evaluated the answer book of Sri./Smt. ADHITHYA KRISHNA M.M.

..... with Register No. SNG19NS001 of
EET-435 RENEWABLE ENERGY SYSTEMS

(Course name and code) bearing barcode: BR-NS-3D25 (alpha numeric code)

and based on my evaluation I recommend that (s)he is eligible to get marks sufficient for a pass.

Tabulation sheet after my evaluation is attached herewith.

Recommended by: AP Smitha
26/05/23
SMITHA N.P.
KTU-F5811
Signature, Name, KTU ID

[Signature]
Endorsement by HoD: 26/5/23



[Signature]
26.05.23
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Checklist:

- Application for review (completely filled up and signed)
- Recommendation by faculty member (completely filled up and signed)
- Tabulation sheet for review (completely filled up and signed)
- Proof of fee paid



[Signature]
26-06-23

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**Tabulation sheet for review**

Name of Student: ADHITHYA KRISHNAMM Register Number: SNG19NS001
Course code: EET435 Course Name: RENEWABLE ENERGY SYSTEMS
Alpha Numeric code: BR-NS-3D25
Name of faculty: SMITHA N.P. KTU ID: KTU-F5811

Q.No.	Max. Mark	Mark awarded	Remarks
1	3	1 <small>at first valuation</small>	No change to be made
2	3	0	Eligible to get 2 marks
3	3	0	Eligible to get 2 marks
4	3	1	Eligible to get 3 marks
5	3	—	Not attempted
6	3	1	No change to be made
7	3	0	Eligible to get 1 mark
8	3	2	No change to be made
9	3	0	Eligible to get 1 mark
10	3	1	Eligible to get 2 marks
11	a) 10	6	Eligible to get 7 marks

Signature: *MP Smitha*
*26/05/23*Page *1* / *3**P. S. Siva*
26.06.23

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College of Engineering
Kadayiruppu, Chennai-682311

**Tabulation sheet for review**

Name of Student: ADHITHYA KRISHNA M M Register Number: SNG19NS001
Course code: EET 435 Course Name: RENEWABLE ENERGY SYSTEMS
Alpha Numeric code: BR-NS-3D25
Name of faculty: SMITHA N P KTU ID: KTV-F5811

Q.No.	Max. Mark	Mark awarded	Remarks
11	b)	4	^{at first valuation} — Not attempted
12	a)	10	— Not attempted
12	b)	4	— Not attempted
13	a)	10	4 Eligible to get 7 marks
13	b)	4	1 Eligible to get 2 marks
14	a)	10	— Not attempted
14	b)	4	— Not attempted
15	a)	8	— Not attempted
15	b)	6	— Not attempted
16	a)	8	1 Eligible to get 4 marks
16	b)	6	1 No change to be made

Signature: *M. Smitha*
26/05/23*A. Anas*
26.06.23PRINCIPAL
Sree Narayana Gurukulam
College of Engineering
Kadayiruppu, Kolenchery-682311

Tabulation sheet for review

Name of Student: ADHITHYA KRISHNA M M Register Number: SNGL9 NS001

Course code: EET 435 Course Name: RENEWABLE ENERGY SYSTEMS

Alpha Numeric code: BR-NS-3D25

Name of faculty: SMITHA N P

KTUID: KTU-F5811

Q.No.		Max. Mark	Mark awarded	Remarks
17	a)	10	—	at first valuation Not attempted
17	b)	4	—	Not attempted
18	a)	10	4	Eligible to get 6 marks
18	b)	4	0	No change to be made
19	a)	8	6	Eligible to get 7 marks
19	b)	6	—	Not attempted
20	a)	8	—	Not attempted
20	b)	6	—	Not attempted

Signature:

AP Smitha
26/05/23

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H. Jose
26.05.23

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