

SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING

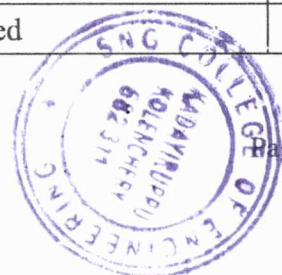
Kadayiruppu P O, Kolenchery, Ernakulam – 682 311

GUIDELINES FOR FACULTY PERFORMANCE APPRAISAL

Section I: Teaching, Learning, Co-curricular and Professional Development Activities

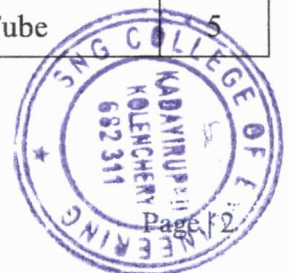
Category	Description and Details	Points
I. Students' Feedback	Average of Students' Feedback of all Theory/Lab/Practical subjects handled in assessment period	10
	Take the students feedback of each Theory/Lab/Practical subjects handled by the Faculty in the academic year out of 10 and assign the average value as the score. Example: Average Feedback = 8.35 = Score	
II. University Examinations	Performance based on the University Examination Results of the subjects taught	30
	Take the pass percentage in University Examinations for all theory subjects handled by the Faculty in the academic year and find out its average. Based on this average value, assign the score out of 30. Example: ODD Semester, Theory Subject 1 pass percentage = 73% Theory Subject 2 pass percentage = 85% Theory Subject 3 Pass Percentage = 90 % EVEN Semester, Theory Subject 1 pass percentage = 70% Theory Subject 2 pass percentage = 80% Theory Subject 3 Pass Percentage = 90 % Average Pass Percentage = $(73 + 85 + 90 + 70 + 80 + 90) \div 6 = 81.33$ Score = $81.33 \% \text{ of } 30 = 81.33 \times 30 \div 100 = 24.4$	
III. Examination Duties	Average of Examination duties assigned and performed	10
	Internal Examinations/University Examinations as per duties allotted. 100 % compliance = 10 points	10
	95 % of assigned examination duties performed	9
	90 % of assigned examination duties performed	8
	85 % of assigned examination duties performed	7
	80 % of assigned examination duties performed	6
	75 % of assigned examination duties performed	5
	below 75 % of assigned examination duties performed	3

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Category	Description and Details	Points
IV. development of the Department and Institution	Contribution towards the development of the Department and Institution	20
	Institution Level Programme/Committee Coordinator	10
	Institution Level Programme/Committee Assistant Coordinator	5
	Department Level Programme/Committee Coordinator	5
	Institution Level Programme/Committee Member	3
	Department Level Programme/Committee Assistant Coordinator	3
	Department Level Programme/Committee Member	1
V. Self - Development	Self - Development of the Faculty	20
	Refresher Courses/ International Conferences/FDPs/Other Training Courses organized (Course duration: Minimum one week)	10
	Refresher Courses/ International Conferences/FDPs/Other Training Courses attended (Course duration: Minimum one week)	5
	Refresher Courses/ International Conferences/FDPs/Other Training Courses organized (Course duration: Minimum Three days)	5
	Refresher Courses/ International Conferences/FDPs/Other Training Courses attended (Course duration: Minimum Three days)	3
	Refresher Courses/ International Conferences/FDPs/Other Training Courses organized (Course duration: Minimum Two days)	3
	Refresher Courses/ International Conferences/FDPs/Other Training Courses attended (Course duration: Minimum Two days)	2
	One day Refresher Courses/ International Conferences/FDPs/Other Training Courses organized	2
	One day Refresher Courses/ International Conferences/FDPs/Other Training Courses attended	1
	Online Courses (MOOC Courses such as NPTEL, Coursera etc.)	10
	Awards/Honours/Recognitions received	10
	National/International Conference Chair/Membership in Panels of University/Government Bodies	10
	Preparation of Innovative Lectures Videos uploaded in YouTube	5

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Section II: Research, Publications and Academic Contributions

Category	Description and Details	Points
I. Publication Details	Publication of Research papers in Reputed Journals [Web of Science (SCI/SCIE) / SCOPUS / UGC CARE]	20
	SCI/SCOPUS Indexed Journals (per publication)	10
	UGC CARE Journals (per publication)	5
	Peer Reviewed Journals (per publication)	3
II. Conference Proceedings	Publication / Presentation of Research papers in Conference / Proceedings	10
	For each research paper	5
III. Patents	Patents	10
	For each patent Granted	10
	For each patent Published	6
	For each patent Applied	2
IV. Research Projects	Funded Research Projects/Consultancy Projects	10
	Principal Investigator (Funded Projects)	10
	Co-investigator (Funded Projects)	5
	Project Coordinator (Consultancy Projects)	5
V. Book Publication	Book Publications	10
	Book Published	10
	Book Chapter Authored	5
VI. Research Activities	Research Guidance/Research Experience	10
	PhD awarded under the Guidance	10
	PhD Scholars Enrolled under the Guidance (per scholar)	5
	PhD Completed	5
	PhD Enrolled	2


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