

## ACTION TAKEN REPORT

Based on KTU External Academic Audit Report 2022-2023

IQAC Executive committee analysed the audit report and the following actions were initiated.

### Observations

- Students are not attending honours and number of students attending MOOC courses is to be improved
- Documents of class /course committee and conduct of tutorials in some departments are not maintained properly.
- Project file in some department is not maintained properly

### Action Taken

- Principal directed the HoDs and Group Tutors to advise and motivate students to attend Minor/ Honour /MOOC courses.
- Principal directed to HoDs and IQAC department coordinator of respective department to ensure that the class/course committee and tutorial log registers are maintained properly.
- Principal instructed the project coordinator of respective department to modify the project file as per the format.

IQAC Coordinator



PRINCIPAL