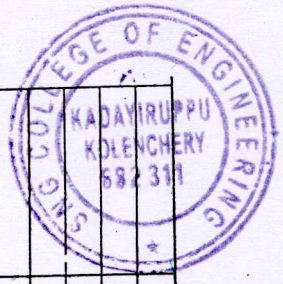


MCA
Regular

SREE NARAYANA GURUKULUM COLLEGE OF ENGINEERING
INTERNAL ACADEMIC AUDIT REPORT

GENERAL INFORMATION

Name of College					
Name of the Principal					
Name of the Auditor					
Audit No	1/2/3	Date of Audit	26/4/18		
Course	B.Tech/MCA M.Tech/MBA				
Class	✓ S1/S2/S3/S4/S5 /S6/S7/S8	MCA	regular	Batch	
Accreditation/Certification Status	Yes/No	Accreditation Body	NBA/NAAC/ ISO	Grade awarded, if any	Valid up to
No of students in the class	11				
Name(s) of Faculty Advisors	Smita k.s				
Members of Internal Audit Cell					
Members of Class Committee					
Members of Course Committee					
Elective course offered		No of Students Registered			
No of Mini Projects					
No of Major Projects					
No of students opted for B.Tech (Honours) at the end of IV semester					



Dept IAC Coordinator

IAT Coordinator

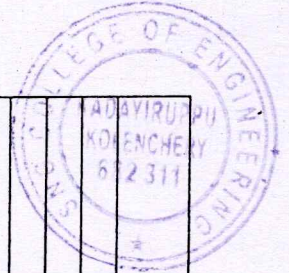
IAC Coordinator

principal

PRINCIPAL
Sree Narayana Gurukulam
College of Engineering
Kadaviruppu, Kolenchery - 682 311

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Key Aspect	Assessment					Remarks/ Observations	Principal's Response
	Excellent (5)	Good (4)	Fair (3)	Poor (2)	Very Poor (1)		
1 Compliance to the Academic Calendar of KTU		✓					
2 Functioning of class/course committees							
3 Schedule of Time Table	✓						
4 Attendance of students		✓					
5 Quantity & Quality of Assignments/Mini Projects		✓					
6 Conduct of Tutorial Classes		✓					
7 Subject coverage as per course plan		✓					
8 Use of ICT enabled teaching & Digital courses		✓					
9 Learning materials and software available for student learning		✓					
10 Quality, coverage etc. of question papers of internal exam		✓					
11 Evaluation of internal exams		✓					
12 Conduct of Practical classes		✓					
13 Syllabus coverage of practical courses		✓					
14 Evaluation of students performance in practical classes		✓					
15 Conduct of seminar classes							
16 Quality & Progress of projects							
17 Conduct of Re-tests							
18 Performance of students in Internal exams							
19 Conduct of remedial classes		✓					
20 Maintenance of course diary		✓					
21 Maintenance of course file		✓					
22 Award of internal evaluation marks							
23 Performance of students in the previous semester							



 IAT Coordinator
 IAC Coordinator
 principal

Dept IAC Coordinator

P. NARAYANA GURUKULAM
 Sriee Narayana Gurukulam
 College of Engineering
 Kodayiruppu, Kolar, Tamil Nadu - 602 311

24	Eligibility for promotion to higher semesters at the end of even semesters													
25	Faculty evaluation by students	✓												
26	Conduct of expert talks, industry interaction etc. for students													
27	Facility for co-curricular activities of students	✓												
28	Facility for extracurricular activities of students	✓												
29	Functioning of students' grievances and appeal committee													
30	Functioning of Academic Discipline & Welfare committee													
31	Information on progress of students to their parents													
32	Placement Activities													
33	Entrepreneurship Development Activities													
34														

Dept IAC Coordinator

IAT Coordinator

IAC Coordinator

principal

Guidelines for assessment

Compliance to the Academic Calendar of KTU - Verify commencement of the semester, course registration and enrolment dates, dates of internal tests, dates of final test of practical courses, date of publishing of internal evaluation marks, schedule of summer courses etc. by cross checking with college academic calendar & course diary

Functioning of class/course committees - verify minutes of committee meetings

Schedule of Time Table - Time table shall be evaluated considering the following features. (i) Theory courses shall be of maximum 1 hour duration (50 minutes is the most preferred). (ii) Practical, drawing, tutorial, seminar & projects classes shall be scheduled in the AN session as far as possible (iii) time allotted for all courses including remedial/bridge courses, student activities shall satisfy the curriculum requirements:

Attendance of students - can be verified from course diary in conjunction with consolidated attendance statement or software used for the purpose, if any.

Quantity & Quality of Assignments/Mini Projects - Verify course diary/course file, sample assignments etc.

Conduct of Tutorial Classes- Verify the tutorial log book

Subject coverage as per course plan - verify with the course diary



[Signature]

PRINCIPAL
Sree Narayana Gurukulam
College of Engineering
Kadaviruppu, Kolenchery - 682 311

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Subjects handling in other departments (By CSE department)

SREE NARAYANA GURUKULUM COLLEGE OF ENGINEERING
INTERNAL ACADEMIC AUDIT REPORT

GENERAL INFORMATION

Name of College					
Name of the Principal					
Name of the Auditor					
Audit No	1/2/3	Date of Audit			
Course	B.Tech/ M.Tech/ MBA	27/4/18			
Class	S1/S2/S3/S4/S5 /S6/S7/S8	CSE Branch	Batch	Grade awarded, if any	Valid up to
Accreditation/Certification Status	Yes/No	Accreditation Body	NBA/NAAC/ ISO		
No of students in the class					
Name(s) of Faculty Advisors					
Members of Internal Audit Cell					
Members of Class Committee					
Members of Course Committee					
Elective course offered		No of Students Registered			
No of Mini Projects					
No of Major Projects					
No of students opted for B.Tech (Honours) at the end of IV semester					



Principal *[Signature]*

IAT Coordinator *[Signature]*

IAC Coordinator *[Signature]*

IAT Coordinator

Dept IAC Coordinator

PRINCIPAL
 Sree Narayana Gurukulam
 College of Engineering
 Kadayiruppu, Kolenchery-682 344

Assessment

Key Aspect	Excellent (5)	Good (4)	Fair (3)	Poor (2)	Very Poor (1)	Remarks/ Observations	Principal's Response
1 Compliance to the Academic Calendar of KTU	✓						
2 Functioning of class/course committees	✓						
3 Schedule of Time Table	✓						
4 Attendance of students	✓						
5 Quantity & Quality of Assignments/Mini Projects	✓						
6 Conduct of Tutorial Classes	✓						
7 Subject coverage as per course plan		✓					
8 Use of ICT enabled teaching & Digital courses		✓					
9 Learning materials and software available for student learning		✓					
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12 Conduct of Practical classes		✓					
13 Syllabus coverage of practical courses		✓					
14 Evaluation of students performance in practical classes		✓					
15 Conduct of seminar classes							
16 Quality & Progress of projects							
17 Conduct of Re-tests							
18 Performance of students in Internal exams							
19 Conduct of remedial classes							
20 Maintenance of course diary							
21 Maintenance of course file							
22 Award of internal evaluation marks							
23 Performance of students in the previous semester							

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Dept IAC Coordinator

IAT Coordinator

IAC Coordinator

Principal

Sree Narayana Gurukulam
Kadayiruppu, Kolcheny - 682 311

Arachana P.S - Course note file & Course diary board

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24	Eligibility for promotion to higher semesters at the end of even semesters								
25	Faculty evaluation by students								
26	Conduct of expert talks, industry interaction etc. for students								
27	Facility for co-curricular activities of students								
28	Facility for extracurricular activities of students								
29	Functioning of students' grievances and appeal committee								
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Dept IAC Coordinator

IAT Coordinator

IAC Coordinator



principal

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Subject coverage as per course plan - verify with the course diary



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Note Hand

Course diary & file (theory)																			
Sl. No.	Code	Subject	Faculty	Tag, front sheet, timetable	Syllabus	Sem plan	Daily plan	Mode of instruction	1st qn paper, scheme with mark	sample sheet (best, avg, just pass)	marklist	Weak student analysis	Remedial class	assignment qns, scheme with mark,	sample sheets corrected	Tutorial, sample sheets corrected	Syllabus coverage	note	
1	M5A	Computer Program Numerical Method	Praseeda	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
2	M5B	Computer Programming	Aran. K. Gwind	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
3	EE3	Computer Programming	Saika T. R	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
4	N5	Programming & Data structure	Archana P. J																
5																			
6																			
7																			
8																			
9																			
		Summer course file																	
10		Tutors																	



R. Huse

